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The Honourable Claude F. Bennett
Minister

W.M. Cornell
Deputy Minister

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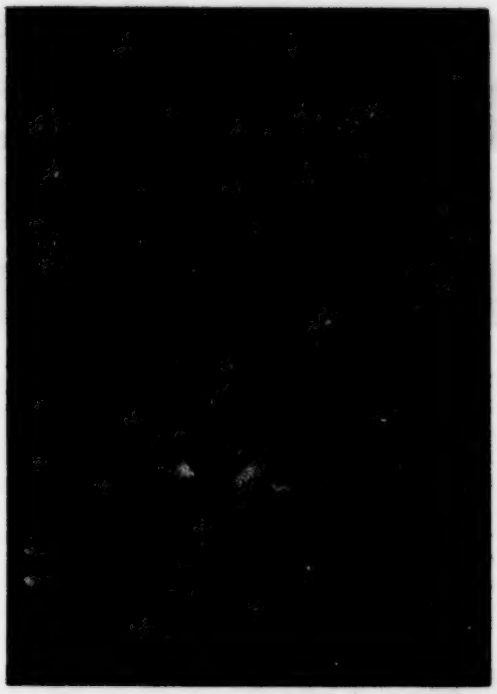
FOREWORD

As you are a community leader the time you have to spend on any one subject is limited. Still you are expected to be on top of the latest information in many fields.

Rationing of time is just one of the challenges we all share as part of public life in the 80's.

This book will save you time. It will help you take advantage of the many programs the Provincial Government offers to help our communities. Here they all are in one volume for fast reference.

Use the time this book saves you to continue your efforts for community improvement. That's what we are all trying to do.



Yours sincerely,

Claude F. Bennett
Minister
M.P.P. Ottawa South

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1
DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act, 1975.

b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and/or an application for grant (Form available from Ministry of Agriculture and Food).

c) Where emergency work must be performed,the Minister may authorize work before adoption of the engineer's report.

d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county — 33⅓ per cent of the cost assessed against agricultural land.
Municipalities in a territorial district — 66⅔ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Capital Improvements Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2
LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Livestock Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 1B4
Phone: (416) 965-5971

1
HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.
Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, 1974 and Regulations.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

2
GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed $5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, 1974.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

3
LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection, renovation or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objectives the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:
a) $200; or
b) 50 per cent of the approved cost of the project.
No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Director, Heritage Administration Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

4
COMMUNITY MUSEUMS — MAINTENANCE

Assistance towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, of building, and conservation, research, exhibition and interpretation of collections.

Eligible recipients

1) A non-profit corporation that has its head office in the Province of Ontario
2) A council of a municipality
3) A public library board
4) A council of an Indian band as defined in The Indian Act (Canada)
5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community

museum that:

a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
b) has a statement of purpose
c) has a written collections management policy
d) has an appointed or elected governing body that is solely responsible for the management of the museum
e) owns a catalogued collection of historical artifacts
f) has a definable site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
g) has a curator whose full time service is devoted to the museum
h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement
i) is not already funded by any other federal or provincial source
j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the first of September in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, with museums having expenses of $25,000 or less receiving up to 50 per cent, and those with extended hours and with higher expenses being governed by a decreasing sliding scale as expenditures rise.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

Director, Heritage Administration Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

5
ART GALLERIES — MAINTENANCE

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of the gallery building, premises, salaries, office supplies, educational and extension costs.

Eligible Recipients

1) A board of management appointed by a council of a municipality to operate the gallery
2) A public library board
3) A council of a band as defined in the Indian Act (Canada)
4) A board appointed by the senate of a publicly-supported post-secondary institution
5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

a) employs one or more persons paid to provide full-time direction of the gallery
b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours over at least ten months of the year
c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community
d) is not already funded for basic operating by any other provincial government source
e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director, Arts Services Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256
Regional Offices (see addresses at end of Section).

6
MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

1) Public library boards established under Part 1 of the Public Libraries Act.
2) County library boards established under Part 4 of the Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying $2.06 by the population of the municipality or municipalities for which the library is established.

County library systems and library systems established by regional governments who receive $25,000 for maintenance of library service.

7
FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian band with the approval of the Minister.

Basis of Assistance

The grant for Southern Ontario is equal to the amount computed by multiplying $2.06 by the population of the Indian band.

The grant for Northern Ontario is equal to the amount computed by multiplying $2.12 by the population of the Indian band.

Conditions

The board shall transmit to the Minister all reports required by The Public Libraries Act and the regulations as requested by the Minister.

8
REGIONAL LIBRARY SYSTEM BOARDS

Purpose of Assistance

To enable regional library system boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Regional library system boards established under Part 3 of The Public Libraries Act.

Basis of Assistance

A Southern Ontario board may be paid a grant up to the amount computed by multiplying 65¢ by the population of the municipalities and Indian bands for which the board is established.

A Northern Ontario board may be paid a grant up to the amount computed by multiplying 70¢ by the population of the municipalities and Indian bands for which the board is established.

A board (North or South) may be paid a grant up to the amount computed by multiplying $1.68 each square kilometre up to 194,250 square kilometres that forms part of the area of the regional library system.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

Reference

The Public Libraries Act, R.S.O. 1970, Chap. 381, S.O. 1971, Chap. 18, S.O. 1972, 1.

Further Information

Director, Libraries and Community Information
Ministry of Citizenship and Culture
7th Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9
Phone: (416) 965-2696
Regional Offices (see addresses at end of Section).

9
WINTARIO CAPITAL GRANTS

Assistance towards

The purchase, construction or renovation of cultural and recreational facilities and the conservation of heritage buildings.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council, or local service board.

Conditions and Procedures

1) Applications will be accepted between May 15 and September 30 in the current fiscal year for those applicants requesting funds in the provincial government's next fiscal year.
2) A complete application must be received and confirmed as accepted by the ministry before any capital project is commenced for which a wintario capital grant is being requested.
3) Applicants must demonstrate to the ministry that they have the ability to finance the remaining balance of the project cost. This financing could be all private, all municipal, or a combination of both.
4) Applications will be evaluated after September 30 and applicants will be notified by the Minister if their project is approved for a grant.
5) Commitment of a wintario capital grant is subject to the availability of proceeds from the wintario lottery.

Reference

Applicant's Guide to Wintario Capital Grants.

Further Information

Manager, Capital Grants Unit
Grants Administration Branch
Ministry of Citizenship and Culture
4th Floor, 77 Bloor Street West

Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices (see addresses at end of Section).

10
WINTARIO PLANNING GRANTS PROGRAM

Assistance towards

Cultural and recreational planning studies including master plans, feasibility studies and energy-related studies.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board.

Conditions and Procedures

1) Applications should be submitted to the local ministry field office. Ministry staff will assist applicants in the preparation of the application and in formulating terms of reference for the study.
2) Applications will be evaluated by the ministry and applicants will be notified by the Minister if their proposed study is approved for a grant. Applicants should not incur costs or tender the study until approval is received.
3) Successful bid proposal, draft and final reports must be submitted to the ministry.

Basis of Assistance

A grant may be provided of up to 50 per cent of the eligible costs of a planning study after all federal and provincial grants have been deducted.

In communities with a population of under 5,000 enriched funding of up to 75 per cent may be provided.

Reference

Applicant's Guide to the Wintario Planning Grants Program.

Further Information

Senior Advisor, Planning and Technical Services
Grants Administration Branch
Ministry of Citizenship and Culture
2nd Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-0322
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northwestern Region

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255

P.O.Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271

Northeastern Region

215 Oak Street East, 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821

199 Larch Street
Sudbury, Ontario P3E 5P9
Phone: (705) 675-4346

390 Bay Street, 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117

Eastern Region

Rideau Trust Building, Room 1116
1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3721-3725-3728

1055 Princess Street, Suite 204
Kingston, Ontario K7L 5T3
Phone: (613) 547-2235

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-5377

Southwestern Region

495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947

250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 1J2
Phone: (519) 256-4919

427-10th Avenue
Hanover, Ontario N4N 1P8
Phone: (807) 364-1626

Central West Region

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

55 Erb Street East, Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 686-6472

Central East Region

700 Bay Street, 8th Floor
Toronto, Ontario M5G 1Z6
Phone: (416) 965-0283

113 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301

305 Stewart Street
Peterborough, Ontario K9J 3N2
Phone: (705) 748-3711

[redacted]

1
CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties
Metropolitan municipalities
Cities (Not in Metro)
Separated Towns (Not in Metro)
Towns, Villages, Townships, Improvement Districts, Children's Aid Society — in territorial districts

Conditions and Procedures

a) The prior approval, in writing, of the Minister of Community and Social Services is required.

b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25 per cent of,

— where the whole building is occupied by the society, the value of the building and land.

— where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O.Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

2
CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

a) The prior approval, in writing, of the Minister of Community and Social Services is required.

b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

a) $5,000 per bed, in the case of a new building or addition.

b) $1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

3
CHILDREN'S AID SOCIETIES— OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.

b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society.

Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100 per cent of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

4
CHILDREN'S AID SOCIETIES— OPERATING COST RE: UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Minister of Community and Social Services.

Basis of Assistance

100 per cent of:
children from unorganized territory in care of the society / total no. of children in care X cost of services for children

100 per cent of:
population of unorganized territory / population of area under jurisdiction of society X cost of services other than for children in care

Payments by the province are made in monthly instalments.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

5
DAY NURSERIES— CAPITAL CONSTRUCTION COSTS

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities, Towns, Villages, Townships — but not if within a metropolitan municipality

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.

b) The site and plans must be approved in advance by the Minister of Community and Social Services.

c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
   1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
   2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 180, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

6
DAY NURSERIES—OPERATING COSTS

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

Cities, Towns, Villages, Townships — but not if within a metropolitan municipality

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised in accordance with the regulations and "Private-Home Day Care Guidelines".

Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities and Indian bands. Different formula for corporations and 100 per cent of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

7
DISTRICT WELFARE ADMINISTRATION BOARDS—INITIAL OPERATION

Assistance towards

The provision of welfare services by a district board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

a) Application for the grant must be made in the prescribed form.
b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
c) Payment of the grant may be made during the year either in one amount or by instalments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act R.S.O. 1970, Chap. 132; as amended Reg. 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

8
GENERAL ASSISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by

the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

c) Payments of subsidy by the Province are made monthly.

d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6 per cent of the population of the municipality or Indian reserve, as the case may be, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 5 per cent of the population.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

9
SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.

c) Payments of subsidy by the province are made monthly.

d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383 as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

10
SPECIAL ASSISTANCE

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
c) Payments of subsidy by the province are made monthly.
d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,

i) Drugs prescribed by a physician
ii) Surgical supplies and dressings
iii) Travel and transportation allowance
iv) Moving allowances
v) Funerals and burials
vi) Dental services
vii) Prosthetic appliances including eyeglasses
viii) Vocational training or retraining
ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
x) any other special item or service authorized by the Director.

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

11
WELFARE SERVICES— ADMINISTRATION AND OTHER COSTS

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) No subsidy is payable to any of the above not having a full time welfare administrator.
b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.

c) The welfare administrator is required to complete an application (Form 6 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:

a) Salaries, wages and honoraria.

b) Employer's contributions in respect of pension, unemployment insurance or workmen's compensation plan or scheme or other employee's benefit plan or scheme.

c) Travelling expenses where such expenses are directly related to the administration of welfare services.

ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.

iii) Payments approved by the Director for operating costs of computer services including rental of equipment incurred after the 1st day of April, 1973 where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the province to a county that administers welfare assistance, to a district welfare administration board and to an approved Indian band equals 50 per cent of the cost of the administration of welfare services as defined in the regulations.

The subsidy payable by the province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50 per cent of the amount by which the cost of administration of welfare services (defined in the regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964.

Fees for staff training and living allowances while receiving training—rate of subsidy 80 per cent subsidy is claimed on Form 7 and is available to municipalities which employ a part-time administrator.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44, and Regulations 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; S.O. 1972, Chap. 1; S.O. 1972, Chap. 25; S.O. 1973, Chap. 144 and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

12
HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's area manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

References

The Ministry of Community and Social Services Act, R.S.O. 1970, C. 120.

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

13
HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

14
HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian bands
Persons or organizations as approved by the Minister.

Conditions and Procedures

1) Application for a grant must be made to the Ministry, accompanied by
2) A written statement showing
   a) an outline of the purpose and content;
   b) the duration; and
   c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers & Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436 R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

15
HOMES FOR THE AGED— ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:
a) Acquiring a building for use as a home
b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
b) Application for grant should be submitted in the prescribed form.
c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
   1) the building acquired for use as a home

is, in his opinion, a suitable building for such use, and
2) the building acquired for use as a home is ready for occupancy.

d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

a) 50 per cent of the cost, as approved by the Minister, of acquisition when the building is acquired.
b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

16
HOMES FOR THE AGED— ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of $500.

Eligible Recipients

As in item 15.

Conditions and Procedures

a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

17
HOMES FOR THE AGED— BUILDING OR EXTENDING

Assistance towards

The capital cost of:
a) erecting a new building;
b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 15.

Conditions and Procedures

a) A needs study and the site and plans must be approved in advance by the Minister.
b) An application for grants should be submitted in the prescribed form.
c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
   1) all structural work below the ground floor joists or slabs is completed;
   2) the roof is on and the new building, addition, or extension is enclosed;
   3) the interior partitions are installed and finished, or
   4) the new building, addition or extension is completed and ready for occupancy.
d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;
b) 20 per cent when the roof is on the building, addition or extension is enclosed;
c) 10 per cent when the interior partitions are installed and finished;
d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by

architect's or engineers' certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);

e) The difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

18
HOMES FOR THE AGED— MAINTENANCE

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

a) food and provisions;

b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);

c) welfare of residents:
clothing, crafts and activities, material and supplies,
pocket money or comfort allowance,
current books, newspapers, etc.
recreation and entertainment;

d) funeral and burial expenses if resident has insufficient funds put aside;

e) general operation and administration.

Eligible Recipients

As in item 15.

Conditions and Procedures

a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.

2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.

b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.

c) The cost of maintaining a resident or portion of such cost which the province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.

d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of $1,500.

Basis of Assistance

70 per cent of approved net cost described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

19
HOMES FOR THE AGED— MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

20
HOMES FOR THE AGED— RESIDENTIAL SERVICES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 15.

Conditions and Procedures

a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.

b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.

c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

21
HOMES FOR THE AGED— EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.

2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,

   a) approved drugs and pharmaceuticals, and

   b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206 and Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

22
ELDERLY PERSONS CENTRES— CAPITAL GRANTS

Assistance towards

The cost of the erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

(a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

(b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.

b) An application to the Minister must be in the prescribed form and be accompanied by:
In the case of the erection, alteration or extension of a building or premises,

   1) the site plan showing the location of the building or premises on the site,

2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

In the case of the acquisition of the building or premises,

1) the site plan showing the location of the building or premises on the site,
2) a structural sketch showing the area or areas in the building or premises to be used as a centre.

c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.

d) An application for payment of the grant must be made in the prescribed form and be accompanied by:

1) the certificate of an auditor certifying:
   i) the actual cost of the building or premises to the corporation;
   ii) the actual amount that has been paid by the corporations as of the date of the application;
   iii) that all refundable sales tax has been taken out.
2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance wth the regulations.

Reference

The Elderly Persons Act, R.S.O. 1970, Chap. 140, Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

23
ELDERLY PERSONS CENTRES— OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

Providing that the corporation operating the centre and the centre has been approved through the ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of $15,000 a year whichever is the lesser.

Special Grants

An amount of up to $15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities."

Reference

The Elderly Persons Centres Act, R.S.O. 1970, Chap. 140 as amended, and O. Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

24
HOME SUPPORT SERVICES FOR SENIORS

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handy-man services, transportation for shopping, medical appointments, friendly visiting telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60 + years of age who meet the requirement of a person in need.

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's area

manager requesting subsidy allocation for the coming fiscal year. The Ministry's area manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's area manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

25
WORK ACTIVITY PROJECTS

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.

b) The welfare administrator is required to complete an application (Form 8 under the regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

c) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the applications.

Basis of Assistance

80 per cent of the cost of the administration and operation of the work activity project as defined in the regulations. 80 per cent of the amount (defined in the regulations) of an incentive allowance paid to a participant in the project.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50. s. 44 and Reg. 383, R.R.O. 1970, as amended. The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Reg. 225, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

26
PURCHASED COUNSELLING SERVICES

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

Municipalities and Indian bands.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's area manager, for costing, service content and agency. The Administrator must complete a statement of account, and forward it to the Ministry's area manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, Reg. 384 R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

Ministry of Community and Social Services

Regional offices	With Area Offices at:
Central Regional Office 110 Eglinton Avenue, West Toronto, Ontario M4R 2C9 Phone: (416) 481-5156	Toronto Barrie

Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
		Adult	Child		
Central Regional Office					
Toronto	110 Eglinton Avenue W., 3rd Floor	X		(416) 965-5933	
			X	(416) 965-5933	
Area Office					
Toronto	110 Eglinton Avenue W.	X		(416) 965-8449	
	5th Floor and Main Floor (front)				Toronto
			X	(416) 965-8449	
			X	(416) 965-0232	*Manager of Operations
Barrie	70 Collier Street	X		(705) 737-1311	
	4th & 5th Floors L4M 4Z2		X	(705) 737-1311	Peel, Simcoe and York
Northern Regional Office					
Sault Ste. Marie	473 Queen Street E.	X		(705) 942-8052	
	2nd Floor P6A 1Z5		X	(705) 942-2910	
Area Office					
Sudbury	111 Larch Street	X		(705) 674-7543	Algoma, Manitoulin, Muskoka, Nipissing, Parry Sound
	St. Andrew's Place				and Sudbury
	8th Floor P3E 4T5		X	(705) 674-7543	
Thunder Bay	710 Victoria Avenue	X		(807) 475-1515	
	Suite 301 P7C 5P7				Kenora, Rainy River
			X	(807) 475-1345	and Thunder Bay
Timmins	Cochrane-Timiskaming	X		(705) 235-3363	
	Resource Centre,				Cochrane and Timiskaming
	P.O. Box 1720		X	(705) 235-3363	
	South Porcupine P0N 1H0				
	(Temporary Location)				
Southeastern Regional Office					
Kingston	336 Alfred Street	X		(613) 549-5932	
	Ground Floor K7L 3S5		X	(613) 549-6461	
Area Office					
Kingston	1055 Princess Street	X		(613) 544-6206	Frontenac, Hastings,
	Ontario Government Building				Lennox & Addington and
	Main Floor & 3rd Floor				Prince Edward, Dundas, Glengarry,
	K7L 4Y3				Leeds, Grenville,
			X	(613) 549-6470	Lanark, Ottawa-Carleton, Stormont,
					Renfrew, Prescott, Russell, Frontenac,
					Hastings, Lennox & Addington and
					Prince Edward
Ottawa	2197 East Riverside Drive	X		(613) 737-5520	Renfrew, Dundas, Leeds-Grenville,
	Pebb Building K1H 7X3				Lanark, Ottawa-Carleton, Glengarry,
	900 Lady Ellen Place				Prescott, Russell and Stormont
	Suite 11 K1Z 5L5		X	(613) 722-3494	*Manager of Operations
Peterborough	263 1/2 George Street		X	(705) 743-1624	Durham, Haliburton, Northumberland,
	North K9J 3G6				Peterborough and Victoria
	277 George Street North	X		(705) 748-5883	
	George King Centre K9J 3G9				
Southwestern Regional Office					
London	195 Dufferin Ave.		X	(519) 438-8344	
	IBM Building 5th Floor				
	N6A 1K7	X		(519) 438-8344	
Area Offices					
Hamilton	100 Main Street E.	X		(416) 526-9300	Brant, Halton, Hamilton-Wentworth
	Century 21 Building				and Niagara
	39th & 40th Floor L8N 3N9				
	499 King Street E.		X	(416) 525-6431	Brant, Halton, Hamilton-Wentworth,
	St. John Place				Wellington, Waterloo, Bruce, Dufferin,
	2nd Floor L8N 1E1				Grey and Niagara
London	495 Richmond Street	X		(519) 438-5111	Elgin, Haldimand-Norfolk, Huron,
	6th & 7th Floor N6A 5A9				Middlesex, Oxford and Perth
	195 Dufferin Ave.		X	(519) 438-8387	Elgin, Essex, Huron,
	IBM Building				Haldimand-Norfolk, Kent, Lambton,
	5th Floor N6A 1K7				Middlesex, Oxford and Perth
Waterloo	75 King Street S. Waterloo Square	X		(519) 886-4700	Bruce, Dufferin, Grey, Wellington
	5th Floor N2J 1P2				and Waterloo
Cambridge	101B Holiday Inn Drive		X	(519) 658-5101	*Manager of Operations
	N3C 1Z3 (Temporary Location)				
Windsor	250 Windsor Avenue	X		(519) 254-1651	Essex, Kent and Lambton
	Ontario Government Building N9A 6V9				

*Manager of Operations covers all direct operating expenditures in Region.

Northern Regional Office 473 Queen Street East Sault Ste. Marie, Ontario P6A 1Z5 Phone: (705) 942-8052	Sudbury Thunder Bay Timmins
Southeastern Regional Office 336 Alfred Street Kingston, Ontario K7L 3S5 Phone: (613) 549-5932/6461	Kingston Ottawa Peterborough
Southwestern Regional Office 195 Dufferin Avenue London, Ontario N6A 1K7 Phone: (519) 438-8344	Hamilton London Waterloo Windsor

[redacted]

1
LAND TITLES SURVEY FUND

Assistance towards

Costs of and incidental to an application

a) to have land within a municipality registered under The Land Titles Act, or

b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

1) Municipality must pass a by-law authorizing an application to be made to:
   a) the proper Land Registrar, or
   b) the Director of Titles.
2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total survey costs.

References

The Land Titles Act, R.S.O. 1980, Chap. 230 Section 31.

The Boundaries Act, R.S.O. 1980, Chap. 47.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

[redacted]

1
GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1970, Section 304(2).

Further Information

Accounts Branch
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario M1L 4P1
Phone: (416) 750-3450

[redacted]

GRANTS TO SCHOOL BOARDS 1982

Under Ontario Regulation 197/82, the following grants are payable to school boards. The grants are calculated separately for the elementary schools and the secondary schools.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized

portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of $1,872 in the case of an elementary school pupil or $2,718 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrollment of pupils of the board in day school, summer school and certain continuing education. Effective September, 1982, grant assistance in respect of continuing education is limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, english as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrollment of pupils for a board is determined in accordance with Ontario Regulation 256. For day school this is determined as 30 per cent of the enrollment on each of the last school days of January and April, and 40 per cent of the enrollment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrollment.

In calculating average daily enrollment used for grants, recognition is included that costs do not reduce directly with enrollment declines. Thirty to sixty per cent of the decline from 1981 (depending on the board size) plus one-half of such assistance given in 1981 is included in the enrollment for grant purposes.

The average daily enrollment for purposes of grant calculation is increased in the case of grades 9 and 10 pupils in elementary schools by 19 per cent.

The *weighting factors* address variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards
- Small schools
- Teacher Experience and Qualifications

The *mill rate* used to determine the local portion of the recognized expenditure is calculated in the following manner:

$$\text{4.455 Elementary Schools OR 3.375 Secondary Schools} \times \frac{\text{Total Recognized Ordinary Expenditure (incl. total tuition fees paid)}}{\text{Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)}}$$

The assessment used in the calculation is equalized using the equalization factors issued by the Ministry of Revenue in 1980 and 1981, and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups —

a) specific debt charges and pupil transportation expenditure that is in excess of $239 per day school pupil of average daily enrollment, and
b) the remainder.

The *grant* in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The *mill rates* used to determine the local portion of the recognized expenditure are:

a) .025 for elementary schools or .012 for secondary schools for each $100 of per pupil recognized expenditure.
b) .124 for elementary schools or .060 for secondary schools for each $100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture instalments, which in some instances will continue to the year 2000.

3
FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

a) For French-language schools or classes $185 per elementary school pupil, $56 per subject credit for grades 9 and 10 secondary school pupils, $62 per subject credit for grades 11 to 13 secondary school pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.
b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction.

   The amounts range from $62 to $185 per pupil at elementary schools and from $25 to $95 per subject credit for a secondary school pupil.

The *grant payable* is:

a) For French-language schools or classes, 100 per

cent of the recognized expenditure.

b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.
The mill rates are .124 for elementary schools or .060 for secondary schools for each $100 of per pupil recognized expenditure.

4
GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The ministry introduced effective January, 1982, a new funding mechanism in respect of special education. Grants are the product of the board's total enrollment (not just special education pupils) and a per pupil amount of $125 in respect of elementary school operations and $90 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of $3,430 adjusted by a weighting factor which takes into account the geographical location of the board.
Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a $1,600 allowance for administrative costs etc; and for the cost of classroom furniture and equipment up to a maximum of $3,300.

5
HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of $27 per *classroom* hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6
ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7
SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .124 mills for elementary schools or .060 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each $25 per pupil of such expenditure. This base mill rate cannot be less than .12 for elementary schools or .25 for secondary schools.

8
GRANTS FOR BOARDS ON TAX EXEMPT LAND

Certain school boards on tax-exempt land receive grants from the province. These boards include Department of National Defence School Boards and Ontario Hydro School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.
The first group of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

9
GRANTS FOR ISLOATE BOARDS

Small remote boards (with enrollment of 300 or fewer) receive grants equal to all approved costs in excess of the yield of a mill rate on equalized assessment of 4.58 mills in the case of elementary school boards or 3.44 mills in the case of secondary school boards.

10
COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;

b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or

c) a pupil who is a ward of a Children's Aid Society,

a grant is payable to reimburse the board the cost of education for the pupil.
The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 198/82.

11
DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12
ASSESSMENT EQUALIZATION FACTORS

The 1982 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1980 and 1981. The comparison is the assessment equalized using the factors that were applicable in 1979.

Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

13
SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encourage French-lanugage education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language school entities.

For the first year of operation of such schools with an enrollment of 100 or fewer, the grant is $1,320 per pupil. For larger schools, the grant is $115,500 plus $165 per pupil to a maximum of $165,000. For the second year of operation, the grant is $880 per pupil for a school with an enrollment of 100 or fewer and for larger schools is $77,000 plus $110 per pupil to a maximum of $110,000.

14
GRANTS FOR PROFESSIONAL DEVELOPMENT OF TEACHERS IN FRENCH-LANGUAGE SCHOOLS OR CLASSES, STUDENT TRAVEL AND EXCHANGE AND CULTURAL ACTIVITIES

Grants are payable to reimburse school boards for approved expenditure that pertains to:

a) the cost of having teachers of French-language schools or classes attend approved winter courses or full-time study or conferences, seminars and workshops to improve their qualifications;
b) the cost of programs of student level, student exchange visits and cultural activities in French-language schools, and
c) the salaries and related employee benefit cost of employees on loan to the Ministry to be engaged in providing services to French-language schools and classes.

15
GRANT FOR CO-OPERATIVE SCHOOL SYSTEMS REVIEW

A grant was introduced in 1981 to reimburse school boards for costs incurred up to $20,000 where the board enters into an agreement with the Minister for a comprehensive school system review.

Further Information

Grants Services, Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario
Phone: (416) 965-7954

[redacted]

1
MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Assistance towards

Reducing the consumption of energy, especially oil, in municipal facilities.

Eligibility

All Ontario municipalities are eligible. Financial assistance is available in the first phase of this program to convert oil-fired heating plants in municipal buildings to alternate fuels. Financial assistance will become available in the second phase of this program to improve the thermal efficiency of municipal buildings. Details respecting the Phase 2 program will be made available later in the 1982/83 fiscal year.

Conditions and Procedures (Oil Conversion)

Municipalities shall identify oil-heated buildings and the availability of alternate fuels by completing the pre-qualification form and forwarding it to the Ministry of Energy.

Any building heated by its own oil-fired heating unit, or any building complex heated by an oil-fired central heating plant, will be considered to be an individual conversion project.

Upon approval from the Ministry, the municipality shall seek three tender bids to complete the project. The bids will be analyzed by the Ministry of Energy and final project approval, together with a commitment in principle for financial assistance, will be forwarded to the municipality. The municipal council will pass and forward to the Ministry of Energy a resolution to provide the local share of costs and to proceed with the project. Upon completion of the project the municipality shall forward a copy of the project invoice and a work acceptance statement from the municipality.

Basis of Assistance (Oil Conversion)

The amount of assistance provided will not exceed $50,000 for each project. The level of assistance will be determined after considering the volume of oil to be saved, the conversion project cost, and the conversion pay-back period. Project costs are to include only those costs directly related to the conversion and may not include general repairs or replacement

of worn-out equipment. Project costs may include reasonable consultant's fees if required.

Further Information

Ministry of Energy
Conservation and Renewable Energy Group
Municipal Oil Conversion and Energy
Conservation Program
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-5743

2
ENERGY FROM MUNICIPAL SOLID WASTE

Assistance towards

Feasibility studies to assess the economic and financial viability of energy from solid waste.

Further Information

Municipal Solid Waste Unit
Ontario Ministry of Energy
Queen's Park
Toronto, Ontario
M7A 2B7
Phone: (416) 965-7705

Water & Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

1
15 PER CENT GRANTS FOR MAJOR WORKS

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes the water supply: intakes, treatment and storage facilities and trunk feedermains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

a) works to service an area encompassing more than one municipality;
b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15 per cent of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10 per cent holdback. Final payment is made against audited final costs.

2
GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

a) Substantially all the built up areas must be serviced;
b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to $1,100 and $1,400 per connection, for water and sewage service respectively, subject to a maximum of 75 per cent of net project cost.

Payment is made through quarterly advances against projected expenditures less 10 per cent holdback. Final payment is made against audited final costs.

Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

3
GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
c) where a request is accepted, the ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

a)100 per cent of the cost of the report;

b) 75 per cent of the costs of implementing the solution.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

or

Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

4
WASTE MANAGEMENT

Waste Management Planning Studies

1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities, counties or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

2) This program provides financial assistance to municipalities for upgrading existing certified waste disposal sites and for proprer closure of old sites. Improvements supported include on-site road improvements, provision of scales, landscaping, improving buffer zones, and some special studies related to site expansions, gas and leachate monitoring and control.

Source Separation Program

3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further Information

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

[redacted]

1
AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof
2) Local Boards of Health
3) Public Hospitals
4) Licensed private and volunteer operators.

Conditions and Procedures

1) There must be a need for ambulance services in the area of proposed operation.
2) Ambulance services, once licensed by the ministry and in operation, must be available on a twenty-four hour daily basis.
3) Services must conform to the operational policy and procedures of the ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the ministry for approval in accordance with set procedures and deadlines. Amendments to an ap-

proved budget may be presented for consideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

2
BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services in accordance with The Public Health Act and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health.

Conditions and Procedures

1) Each local board must submit an annual budget to the Minister not later than the 1st day of March of each operating year.
2) Not later than February 1, each board must submit to the Minister a financial statement covering the preceding year's activites.
3) Payments to a board may be reduced by:
   a) 40 per cent where the office of the Medical Officer (M.O.H.) remains vacant for 12 months;
   b) 50 per cent where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

A. Provincial support for the approved general expenses of a board is based on the following structure:

1) 40 per cent - April 1, 1982, of the expenses of the board of a municipality;
2) 75 per cent of the expenses of the board of a health unit;
3) 75 per cent of expenses of the board of a district health unit.

This assistance is flowed to each board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the ministry of the required financial statement from each board.

B. Separate provincial assistance is available to boards for the following programs:

1) Home Care — 100 per cent of costs approved by the Minister;
2) Family Planning — 100 per cent of costs approved by the Minister;
3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory receives an unorganized territory grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 841, R.R.O. 1980, O. Reg. 341/82.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

3
COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations).

Basis of Assistance

⅔ of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

a) fees for architects, consulting engineers, and other consultants as approved by the Minister
b) necessary basic equipment and furnishings, and the installation thereof
c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made

to the Minister and approved prior to the issuing of tenders or the commencement of work.

2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
3) The grant is paid in the following portions as construction approaches completion:
20 per cent when the contract for the project is signed; 10 per cent for each ⅛ of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 835 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

4
VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

a) A designated venereal disease clinic must be established and maintained.
b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of $7.50 in respect of each clinic attendance.

Reference

The Venereal Diseases Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

5
VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities.

Conditions and Procedures

a) A physician must submit an account of all eligible services performed by him under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
b) 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) The cost of drugs used for treatment should also be reported.
c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) 100 per cent of the costs of approved drugs.

References

The Venereal Disease Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980, The Health Insurance Act, 1972.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

6
HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Minister's guidelines.

Basis of Assistance

100 per cent of the costs of services provided by the program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

7
ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
b) Group B hospitals are general hospitals having not fewer than 100 beds;
c) Group C hospitals are general hospitals having fewer than 100 beds;
d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
e) Group E hospitals are general rehabilitation hospitals;
f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;
i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustive services in an integrated and co-ordinated program;
l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;
m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8
CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 210/79 under The Public Hospitals Act allows the province to provide grants not exceeding either ⅔ or ⅚ of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The ⅚ of approved costs refers to hospitals located in the municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 725/70 under The Public Hospitals Act provides that regarding capital grants for teaching hospitals, the province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospital.

Regulation 724/70 under The Public Hospitals Act provides that the province accepts responsibility for the approved capital cost of a regional rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 407/71 under The Public Hospitals Act provides that for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres) the grant amounts to ⅔ of the approved cost.

Regulation 358/77 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 62/77 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost or grant.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of ⅔ of the capital cost to correct hazardous conditions resulting from the presence of asbestos in public hospitals. The special grant is ⅚ of the approved cost when the public hospital is located in a municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076

[redacted]

1
ONTARIO INDUSTRIAL PARKS PROGRAMS (OIPP) — INDUSTRIAL PARK LOANS

Conditions and Procedures

1) The industrial land site must be within the applicant municipality's boundaries.
2) The interested municipality should contact the Industry and Trade field office in the area in which the park is to be located.
3) If deemed eligible, the municipality will complete an OIPP loan application Part I. The ministry's representative will forward it and other supporting documents to the ministry for consideration by an interministerial committee. Each of the ten ministries involved evaluates its particular interest and reports its conclusions.
4) If the project is recommended by the interministerial committee, it is forwarded to the Minister of Industry and Trade for his approval in principle.
5) Following this approval, the Development Corporation involved (ODC, NODC, or EODC) provides the municipality with an OIPP loan application Part II along with a request for plans, specifications, cost estimates, and other detailed information on the proposed project. These data are evaluated and used to prepare a presentation to the Development Corporation's Board of Directors for consideration and decision.

Basis of Assistance

The program provides for the Development Corporations to lend up to:

a) 50 per cent of the cost of purchasing *and* internal servicing of approved industrial land by a municipality;
b) 75 per cent of the cost of internal servicing of land already owned by a municipality.

Approved loans will extend over a 15-year period.

Loan principal repayments are deferred for five years, except for pro rata principal repayments when industrial sites are sold.

Loans are offered at 2 per cent below the corporation's base interest rate which is fixed on a monthly basis.

Further Information

Ministry of Industry and Trade field offices are listed below:

ONTARIO INDUSTRY BUSINESS OFFICES

Brockville
143 Parkedale Avenue
K6V 6B2
Phone: (613) 342-5522

Hamilton
P.O. Box 2112
119 King Street West
L8N 3Z9
Phone: (416) 521-7783

Kingston
Suite 308
1055 Princess Street
K7L 5T3
Phone: (613) 547-2248

Kitchener
Suite 507
305 King Street West
N2G 1B9
Phone: (519) 744-6391

London
Suite 607
195 Dufferin Avenue
N6A 1K7
Phone: (519) 433-8105

North Bay
Northgate Plaza
1500 Fisher Street
P1B 2H3
Phone: (705) 472-9660

Orillia
Box 488, 2nd Floor
73 Mississauga Street East
L3V 6K2
Phone: (705) 325-1363

Ottawa
Suite 404
56 Sparks Street
K1P 5A9
Phone: (613) 566-3703

Owen Sound
Nor-Towne Plaza, Suite 104

1131 Second Avenue East
N4K 2J1
Phone: (519) 376-3875

Peel
6th Floor
201 City Centre Drive
Mississauga
L5B 2T4
Phone: (416) 279-6515

Peterborough
139 George Street North
K9J 3G6
Phone: (705) 742-3459

St. Catharines
Suite 401
15 Church Street
L2R 3B5
Phone: (416) 684-2345

Sault Ste. Marie
120 Huron Street
P6A 1P8
Phone: (705) 253-1103

Sudbury
Ontario Government Building
199 Larch Street, 4th Floor
P3E 5P9
Phone: (705) 675-4330

Thunder Bay
P.O. Box 5000
435 James Street South
P7C 5G6
Phone: (807) 475-1325

Timmins
Suite 200
273 Third Avenue
P4N 1E2
Phone: (705) 264-5393

Willowdale
Suite 480
5 Fairview Mall Drive
M2J 2Z1
Phone: (416) 491-7680

Windsor
250 Windsor Avenue
2nd Floor, Room 227
N9A 6V9
Phone: (519) 252-3475

[redacted]

1
UNCONDITIONAL GRANTS

These grants consist of:
- per capita grants
  - — general
  - — police
  - — density
- resource equalization grants
- general support grants

Reference

The Ontario Unconditional Grants Act, 1975, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West
5th Floor,
Toronto, Ontario M7A 2R8
Phone: (416) 965-1667
Field Offices (see addresses at end of Section).

1982 MUNICIPAL GRANTS POPULATION

Where reference is made below to population for grant purposes, the population will be determined in accordance with the regulations made under *The Ontario Unconditional Grants Act.*

The 1982 municipal grants population is the greater of:

a) the number of households, multiplied by the quotient obtained by dividing the 1981 grants population of the municipality by the prior year's households.

or:

b) the average of the grants population for the years 1980, 1981 and the population calculated for the municipality under clause (a).

I. PER CAPITA GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per capita expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following lower tier municipalities in counties and districts excluding those in Group "B" and "C" are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"

Constituents (area) municipalities of regions, defined in group "B"

Basis of Assistance

Each municipality in Group "A" receives:

1) general per capita grant equal to the grants

population of the municipality multiplied by $11 per capita

2) in addition, a municipality will receive $12 per capita if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

1) general per capita grant equal to $11 per capita, and
2) per capita grant in respect of policing equal to $17 per capita where a regional municipality is deemed to be a city for the purposes of The Police Act.

Municipalities in Group "C" will receive:

1) $12 per capita, based on population of each area municipality, if it provides enforcement by its own force or under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality, and
2) an amount per capita based on the density of each area municipality as per the following schedule, where density is defined as the ratio of residential households to hectares of an area municipality.

Density	Amount per capita
0.375 and under	$5.00
Over 0.375 to and including 0.75	4.00
Over 0.75 to and including 1.125	3.00
Over 1.125 to and including 1.5	2.00
Over 1.5 to and including 1.875	1.00
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1981 equalized assessment is below $18,800 per capita, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1982 regulation to the Act.

The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1981 equalized assessment per capita bears to $18,800, to a maximum of 25 per cent. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1981 tax requirements and excludes taxation in respect of school boards.

The 1982 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate, up to the maximum of the sum of the total 1981 resource equalization grant entitlement (lower and upper tier shares) and the product of its 1982 grants population and $4.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues.

The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. The province guarantees, however, that this amount will not be lesser than the lower tier share of the resource equalization grant paid in the previous year. This portion of the grant should be applied against taxes for own purposes.

Similarly, the amount of the upper tier resource equalization grant entitlement, calculated as the sum of upper tier resource equalization grant shares for the constituent municipalities, is guaranteed not to be less than the amount paid to the region or county in the previous year.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

a) General Support Grant: Provides an amount equal to 6 per cent of the 1981 net general dollar levy to all municipalities, both upper and lower tier.
b) Special Support Grant: Provides an additional amount equal to 18 per cent of the 1981 net general levy to:
   i) all municipalities situated in the northern part of Ontario, and
   ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

   This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

"Net general dollar levy" for the purposes of these grants means a municipality's own 1980 tax requirements, excluding upper tier and school board taxation.

2A
INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to ministry approval.
b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.
c) Student positions are allocated on a first come, first serve basis. Interested municipalities should therefore contact the ministry as soon as possible after the program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student's weekly salary, to a maximum of $135 per week for a period of 18 weeks.

After the application has been approved, the ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

2B
ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
b) Municipalities must submit a plan for work assignments in both finance and general administration.
c) The total number of trainees is not expected to exceed 25 in any one year, with only one position assigned to each participating municipality.
d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee's salary to a maximum of $7,500 in the first year, and $5,000 in the second year. The ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

3
MUNICIPAL TAX ASSISTANCE — LOCAL IMPROVEMENT, DRAINAGE ASSESSMENTS AND WATER, SEWAGE, AND GARBAGE RATES

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

Applicable to provincially owned properties which are situate within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance

with The Drainage Act. Special charges are determined in accordance with The Local Improvement Act and section 210(85) and 218 of The Municipal Act.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

4
PAYMENTS-IN-LIEU — BUSINESS TAX

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal purposes has been applied against the business assessment as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

5
PAYMENTS-IN-LIEU — REAL PROPERTY

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of The Municipal Tax Assistance Act should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal purposes was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

6
PROVINCIAL PARKS
MUNICIPAL TAX ASSISTANCE

Assistance towards

Any land set apart and designated as a provincial park.

Eligible Recipients

All municipalities.

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context includes a wilderness area or an historical park.

Basis of Assistance

The greater of:

1) $12.35 per hectare for each of the first 40 hectares of the park; $5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and $1.25 for each hectare in excess of 4,000 hectares, or
2) $100

Municipalities whose jurisdiction includes any part of The Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

7
SPECIAL EMERGENCY ASSISTANCE

Assistance towards

The cost of repairing or protecting essential municipal facilities, such as roads, dykes, and drainage works, which have been damaged by high water levels on the Great Lakes.

Eligible Recipients

All municipalities on the Great Lakes.

Conditions and Procedures

a) The work must be necessary to maintain an adequate level of service.
b) The damages must be attributable to high water levels on the Great Lakes.
c) An application for participation must be forwarded to the ministry with copies, in the case of roads, to the Ministry of Transportation and Communications or, in the case of drainage works, to the Ministry of Agriculture and Food.

Basis of Assistance

80 per cent of the actual eligible cost of the work, net of any other provincial grants received.

After the application has been approved, the ministry will advance 60 per cent of the estimated eligible grant.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

8
SHORELINE PROPERTY ASSISTANCE

Assistance towards

The cost of repairing or protecting privately-owned shoreline property which has been damaged or eroded by high water levels or ice.

Through the Agency of

The municipality, which must pass a borrowing by-law pursuant to The Shoreline Property Assistance Act, 1973 and approved in accordance with Sections 64 and 65 of The Ontario Municipal Board Act..

Procedures

The individual property owner makes application to the municipality for a loan. When approved work is completed and inspected, the municipality (or the regional municipality on its behalf) may debenture the amount to be loaned with the province, and pass a rating by-law providing for repayment of the loan by equal annual instalments through the annual property taxes.

Basis of Assistance

Loans at the rate of 14¼ per cent per annum with a term of 10 years. The maximum loan available in respect of any individual property is:

for protective works, 75 per cent of the cost or $500 per metre of shoreline, whichever is the lesser,

for building repairs, 75 per cent of the cost or $20,000, whichever is the lesser.

References

The Shoreline Property Assistance Act, 1973. The Shoreline Property Assistance Amendment Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

9
MUNICIPAL SERVICES IN FRENCH

Assistance towards

a) Language instruction in either english or french as a second language for members of municipal councils and staff of municipalities.
b) Translation of documents by municipal staff and/or commercial translators from english into french and from french into english.
c) Printing costs associated with the production of municipal bilingual documents in french and english and municipal documents that have been translated from english into french or from french into english.
d) Acquisition by lease or rental of simultaneous-interpretation services for council and/or special public meetings.
e) A one-time special grant of up to 70 per cent of the cost of purchasing simultaneous-interpretation equipment.
f) A one-time special grant to cover consulting fees incurred for developing a french-language-services program for a municipality, such payment not to exceed $125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional ser-

vices, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Municipalities. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the french-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of $50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Municipal Management Policy Branch
Ministry of Municipal Affairs and Housing
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario M7A 1C2
Phone: (416) 965-3514

10
MUNICIPAL ENERGY AUDIT GRANTS

This is a three-year program introduced in 1981 and administered by the Ministry of Municipal Affairs and Housing, with a $3.6 million budget provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor to measure municipal energy use, set guidelines for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Recipients

All municipalities are eligible to participate. Counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation and a firm estimate of the energy savings to be realized in each of the three years.
b) The auditors must submit semi-annual reports to the ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80 per cent of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of $20,000 in the first year, $18,000 in the second year, and $15,000 in the third year of participation. The ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

For further information about energy conservation

Conservation and Renewable Energy Group
Ministry of Energy
10th Floor, 56 Wellesley Street West
Toronto, Ontario
Phone: (416) 965-3051

11
MARINA AND BOATING FACILITIES GRANTS

This is a new program, administered by the Ministry of Municipal Affairs and Housing for the Board of Industrial Leadership and Development (BILD). The program will run for five years with a $5 million budget provided by BILD.

Assistance towards

The cost of constructing, repairing, or improving municipally-owned marina and boating facilities.

Eligible participants

All municipalities with access to water-related recreation are eligible to participate.

Conditions and procedures

a) Municipalities must submit an application with a plan or sketch of the proposed project
b) The facility must be municipally-owned and must complement, not compete with, privately-owned facilities in the area
c) The project must be directly related to on-water recreational activities
d) The municipal share of the cost must be financed from reserves, surpluses, or current levies.

Basis of Assistance

50 per cent of the net municipal cost of a project to a maximum of $50,000.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

12
MUNICIPAL ACTION '85

This new three-year program provides a wide range of initiatives designed to encourage municipalities to be more effective and productive, thereby reducing provincial involvement in local government. The program is aimed at municipalities interested in increasing productivity, improving cost-effectiveness, enhancing staff expertise, and adopting innovative management techniques. Direct funding is available from the ministry for three general categories of initiatives — training and development, budget accounting and control systems, and advanced management systems.

Assistance towards

Training and Development

There are several training and development programs available to municipalities for the purpose of developing staff expertise:

Eligible Recipients

a) Training Incentive Grants

Senior staff in municipalities of less than 10,000 and in counties are encouraged to enroll in professional training courses — accounting, law, business and public administration, and management practices. Municipal Action '85 will offset the costs of training with annual reimbursements of up to $400.

b) Municipal Management Bursary

Experienced senior administrators who enroll in advanced management training will be eligible for bursaries of up to $1,500. Approved courses include university graduate-level programs such as master of public administration or master of business administration; university certificate and diploma programs in public or business administration; and selected special programs.

c) Education Development Fund

Municipal Action '85 offers funding to help develop material that advances knowledge and awareness of local government. This may include the design of new educational material, new courses to teach management techniques and the consolidation of existing material for application to the Ontario scene.

d) On-location Training

Information-sharing in smaller municipalities occasionally takes the form of 'borrowing' experts to solve particular problems. While not a substitute for formal training, on-location help can serve as an issue-oriented "crash course" for staff.

Financial support is provided for on-location training of staff when no other normal staffing arrangements are possible.

e) Basic Accounting and Control Package — BACPAC

BACPAC is a manual of basic bookkeeping, financial administration, and financial control. It is written in language for laymen and contains a model chart of accounts that will reduce the costs of training new treasurers, make auditing easier, and may reduce the total cost of auditing.

BACPAC will be developed for municipalities of less than 5,000 and will start as a pilot project. It will be appraised and modified, if necessary, in the fall of 1982, and implemented in participating municipalities in 1983.

The ministry will pay all external costs, to a maximum of $5,000, for implementing the program.

f) Advanced Management Systems

Municipalities may be able to increase productivity and reduce costs by developing and using such systems as comprehensive auditing, advanced budgeting, performance measurement, resources management, equipment maintenance control, etc.

Municipal Action '85 may contribute to the development cost and will contribute to the sharing of information by documenting and publishing specific experiences with the systems for the benefit of other municipalities.

Further Information

Separate brochures are available for each component of Municipal Action '85. For information on specific initiatives, please contact:

Training and Development
K.A. Bauman
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-7031

Basic Accounting and Control
Package (BACPAC)
M.D. Lawson
Municipal Management Policy Branch
Mowat Block, 3rd Floor

Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

Advanced Management Systems
G.R. Jamison
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

FIELD OFFICES — MUNICIPAL AFFAIRS

Toronto

Director
Field Services Branch
Municipal Operations Division
Ministry of Municipal Affairs and Housing
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario, M7A 1B9
Phone: (416) 965-1495

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
30 Edinburgh Road North, N1H 7J1
Phone: (519) 836-2531

Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 546-3103

Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144

Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 7V5
Phone: (416) 571-1515

Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5T3
Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager
199 Larch Street, 5th Floor, P3E 1C4
Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager
435 James Street South, P7C 5G6
Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

13
COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies for the preparation of new or amended:

a) Official plans and zoning by-laws
b) Secondary plans
c) Planning related special studies
d) Studies related to energy conservation in land use planning.

Eligible Recipients

Principally small municipalities with populations 15,000 or less.

Municipalities with populations of 60,000 or less may be eligible for funds to study their downtown areas and prepare specific policies applying to the development of their downtown.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than $15,000. Community Planning Advisory Branch (CPAE) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Each application is reviewed on an individual basis. Upon agreement of the province to provide funding, an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region
Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region
Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region
Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region
Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region
Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

14
ENERGY CONSERVATION THROUGH LAND USE PLANNING GRANTS

Introduction

As one of the provincial initiatives to ensure that the most efficient use is made of energy resources, this program to provide for the consideration of energy efficiency in land use planning came into effect on April 1, 1981. The program is administered by the Ministry of Municipal Affairs and Housing with funding for 1982/83 provided by the Ministry of Energy.

Assistance towards

Funding is available for land-use planning studies aimed at energy conservation in the community. The Ministry of Municipal Affairs and Housing will consider any planning study which has land-use and energy-efficiency implications, whether or not the study is directly related to a document produced under The Planning Act. Data collection and surveys of the existing situation, necessary before policies can be formulated, will also be eligible for grants.

Eligible Recipients

Energy conservation through land-use planning grants are designed to assist municipalities with populations of more than 15,000. (Smaller communities can apply for community planning study grants for similar assistance).

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than $15,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Grants are available to cover 75 per cent of the cost of a study, to a maximum of $50,000 per study.

Upon agreement of the province to provide funding,

an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region
Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region
Community Planning Advisory Branch
244 Rideau Street
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region
Community Planning Advisory Branch
495 Richmond Street
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region
Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region
Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

15
MUNICIPAL HOUSING STATEMENTS GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to update their statements. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting assistance or funding. With a funding request an application must be submitted for a grant.

The concurrence of regional council should be obtained for any aspect of the municipal housing statement that requires action by the region, including the application for a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. The final amount being paid upon ministry approval of a housing statement adopted by council.

Further Information

Policy and Program
Development Secretariat
Queen's Park, 4th Floor, Hearst Block
Toronto, Ontario M7A 2K5
Phone: (416) 965-7025

16
ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than $15,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed $7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy.

Eligible Recipients

a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.

b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed $15,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

a) ensure that loans made to supplement assistance received by owners from federal funding shall not exceed 25 per cent of the annual grant made to the municipality by the Minister under this regulation.

b) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 31 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act.

c) establish a fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and

d) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor Street West
Toronto, Ontario M5S 1P8
Phone: (416) 965-9650

17
ONTARIO DOWNTOWN REVITALIZATION PROGRAM (ODRP)

Assistance towards

Provincial funds are available on a loan basis to assist eligible municipalities with seeding projects to restore confidence in the core area of a community.

Eligible Recipients

Any municipality with a maximum population of 125,000.

Conditions and Procedures

A municipality must meet the following criteria:

a) have an approved official plan with policies concerning the downtown

b) have a property maintenance and occupancy standards by-law applicable to commercial and residential buildings which is being administered effectively

c) have municipal council commitment and public support for the revitalization of the downtown

d) demonstrate financial and administrative resources

e) have a downtown revitalization project proposal capable of being completed within five years of the provincial financial commitment to the project

f) the proposed revitalization is in accordance with provincial policies.

Basis of Assistance

The province will provide assistance in the form of partially recoverable loans up to a maximum of ⅔ of the approved cost of a municipal downtown revitalization project. Such a project would be expected to generate additional revenue to the municipality in the form of taxes and/or rents. In addition, the project must be a development which acts as a "seeding" element for other complementary downtown improvements.

The total anticipated provincial recovery under this program is limited to 110 per cent of the initial provincial ⅔ contribution towards the implementation for a downtown revitalization project.

The terms and conditions of the provincial financial assistance and its subsequent partial recovery will be contained in all executed provincial-municipal enabling agreements under Section 24 of The Planning Act.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

18
ONTARIO MAIN STREET REVITALIZATION PROGRAM

Assistance towards

Provincial funds are available on a loan basis for business improvement area projects in downtown areas of small communities.

Eligible Recipients

Municipalities with a maximum population of 35,000.

Conditions and Procedures

A municipality must meet the following criteria:

a) have an approved official plan

b) have a property maintenance and occupancy standards by-law

c) have municipal council commitment and

public support for the improvement of the downtown

d) have an active business improvement area under Section 361 of The Municipal Act

e) demonstrate financial and administrative resources

f) have a downtown project proposal under Section 361 of The Municipal Act

g) demonstrate that the proposed project is in accordance with provincial policies.

Basis of Assistance

i) The maximum provincial loan to an eligible municipality is $150,000.

ii) No more than 2/3 of the provincial loan for an approved business improvement plan can be used for parking purposes. The loan is intended to be used for comprehensive improvements, e.g. not solely for the development of parking lots.

iii) Provincial financial assistance shall be confined only to one central business district per municipality. In the case of amalgamated municipalities within regional governments, more than one identifiable central business district is eligible under the program provided the new amalgamated municipality meets all other criteria, including population.

iv) All terms and conditions of the loan will be incorporated in an agreement between the Minister of Municipal Affairs and Housing and the municipality in accordance with Section 361(20) of The Municipal Act R.S.O. 1970.

v) The total provincial recovery would be 110 per cent of the provincial loan over a maximum 10 year period.

Futher Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

19
ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

a) Have in effect an official plan under which it is possible to designate a redevelopment area pursuant to Section 22(2) of The Planning Act.

b) Have or agree to develop a comprehensive community improvement policy statement.

c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.

d) Have or agree to develop a property maintenance standards by-law pursuant to Section 36 of The Planning Act and commit itself to administer that by-law effectively.

e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.

f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:

i) A significant portion of the housing stock is in need of rehabilitation.

ii) Other elements in the physical environment are in need of rehabilitation.

iii) There are deficiencies in neighbourhood recreational and social facilities.

iv) The area is occupied for the most part by low and moderate income people.

v) The area is potentially stable in terms of residential land uses and densities.

vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West, 3rd Floor
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

20
INCENTIVE LOANS AND GRANT PROGRAM

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to $5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project.

To be eligible, a municipality must:

a) be in the process of developing municipal non-profit housing for the first time
b) have had the need for assisted and market rent housing approved by the Ministry of Municipal Affairs and Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	$3,000
5,001-10,000	$4,000
10,000 plus	$5,000

A municipality also becomes eligible for an interest free loan (up to 1.75 per cent of the approved capital cost of a project) to cover those administrative expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point during development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Municipal Affairs and Housing
13th Floor
101 Bloor Street West
Toronto, Ontario
M5S 1P8

The municipality attaches to its request the following material:

a) Council resolution requesting the incentive grant.

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

1) A copy of the incorporation charter and by-laws
2) Preliminary organizational plan
3) Preliminary administrative and property management plan
4) Rationale for any non-residential space proposed
5) Procurement technique
6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Housing Act.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor Street West
Toronto, Ontario
M5S 1P8
Phone: (416) 965-9650

[redacted]

1
ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1970, Chap. 371.

Further Information

Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2745
Regional Offices (see addresses at end of Section).

2
PARKS ASSISTANCE

Assistance towards

a) The acquisition of land for an approved park;
b) The planning and development of an approved park;
c) The conversion of a provincial or public park into an approved park.

Eligible Recipients

Any municipality (including school boards in territory without municipal organization). Any Indian band (which, under the Indian Act (Canada), controls and manages its revenues).

Conditions and Procedures

1) Applicant must have unencumbered title to land, or hold a long term lease.
2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks,

and may provide overnight camping and trailer facilities at comparable fees.

3) Approval of the purchase or development of the proposed park lands must be approved by the Minister in advance.

4) If the purpose of the park is the development of a natural beach for recreation, then overnight camping facilities and entrances controlling admission do not need to be provided and no entrance fees need be charged.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development or to a maximum of $100,000 in respect of any one park. (Grant towards land acquisition not to exceed $25,000). Grant may be paid on either beach development park, camping park, or a combination of both.

Reference

The Parks Assistance Act, R.S.O. 1970, Chap. 337, O. Reg. 652, R.R.O. 1970.

Further Information

Administrator, Extension Services
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6278
Regional Offices (see addresses at end of Section).

3
CONSERVATION AREAS

Assistance towards

The purchase and development of approved land purchased primarily in the interest of conservation, including areas of woodland, flood-plain land, swamps which feed the headwaters of streams, small areas for reforestation and areas for demonstrating special conservation practices.

Development includes fences, woodland improvement, woodland roads and trails, fire breaks, stream improvements.

As an ancillary to the conservation and water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation opportunities by a conservation authority, providing the developments are consistent with the authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

a) Municipal member on authority should present project to authority for adoption.

b) Proposed expenditures must be approved by the Minister of Natural Resources.

c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance for water management of erosion control projects.
50 per cent of the assistance for conservation area projects.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and
Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

4A
WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical and financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

a) Municipal member on authority should present project to authority for adoption.

b) Proposed expenditures must be approved by the Minister of Natural Resources.

c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

4B
FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the assistance described above.

References

The Conservation Authorities Act, R.S.O. 1970, Chap. 78. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, March 31, 1978; Order-in-Council 908/78.

5
WATER CONTROL STRUCTURES

Assistance towards

The building of dams and reservoirs for the prevention of flooding and conservation of water. Channel improvements, erosion control and related works, construction and maintenance. The maintenance and operation of major dams.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

a) Municipal member on authority should present project to authority for adoption.
b) Proposed expenditures must be approved by the Minister of Natural Resources.
c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

6
CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

a) Municipal member on authority should present project to authority for adoption.
b) Proposed expenditures must be approved by the Minister of Natural Resources.
c) Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent-55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and
Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

7
FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns

Villages
Townships
Improvement Districts

Conditions and Procedures

a) The above assistance applies in fire regions.
b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
c) Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.0. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

8
FIRE IN FIRE REGIONS

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

a) The above assistance applies only in fire regions.
b) As many fire wardens must be appointed as is deemed necessary for the enforcement of The Forest Fire Prevention Act within the municipality.
c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970 Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

9
SURVEYS, COORDINATE CONTROL

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of Section).

10
SURVEYS, MUNICIPAL

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.

b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493. Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of Section).

11
ONTARIO BASIC MAPPING

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an inter-ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

12
LAND FOR FORESTRY PURPOSES

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities
Villages with a population over 10,000 who have a forestry agreement with the Minister of Natural Resources under The Forestry Act.

Conditions and Procedures

a) The approval of the Minister must be sought before purchase.
b) The land must be placed under the existing forestry agreement.
c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1970, Chap. 181, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

[redacted]

1
OPERATING GRANTS TO LOCAL SERVICES BOARDS FOR BASIC SERVICES — TERRITORY WITHOUT MUNICIPAL ORGANIZATION IN NORTHERN ONTARIO.

Assistance Towards

The operating and maintenance costs for providing basic services in an unorganized area in which a local services board has been elected and duly authorized for one or more of the following powers: water supply, garbage collection, street or area lighting, fire protection, sewage disposal and recreation.

Eligible Recipients

Local Services Boards.

Conditions and Procedures

The Ministry of Northern Affairs provides a matching dollar-for-dollar grant, based on monies raised locally through eligible sources (i.e. local taxation — via a surcharge on the Provincial Land Tax bill, user fees or fund-raising events) which are expended on operating and maintenance.

To receive payment:

a) The board must prepare an annual budget, complete a form requesting subsidy, and forward them to ministry's regional assistant deputy ministers, also
b) The board must submit an interim financial statement and year-end audit.

Basis of Assistance

Up to 50 per cent of the operating cost of the service as described above. The subsidy is net of any other government funding. Bequests, donated land, voluntary labour or materials are not eligible for consideration in determining the matching grant. No capital funding toward the establishment of a service or facility will be provided under this program.

Reference

Bill 122, An Act to establish Local Services Boards.

Further Information

Community Relations Branch
Northeastern Regional Office
421 Bay Street, Suite 301
Sault Ste. Marie, Ontario P6A 1X3

Community Relations Branch
Northwestern Regional Office
12 Main Street South
Kenora, Ontario P9N 1S7

or

Information Services Branch
Ministry of Northern Affairs
10 Wellesley Street East, 9th Floor
Toronto, Ontario M4Y 1G2

[redacted]

1
POLICE RADIO COMMUNICATIONS SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the com-

mission's minimum standards by the Technical Services Branch.

d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.

e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974
File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

[redacted]

1
COMMUNITY PROGRAMS OF RECREATION

Assistance towards

Community programs of recreation

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

1) The recreation program must be approved by the Minister of Tourism and Recreation.

2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

a) 33⅓per cent of salary of one full-time municipal recreation director and each assistant municipal recreation director to a maximum of:
$2,500 per annum — if the director has a Type A Permanent Municipal Recreation Director's Certificate;
$2,000 per annum — if the director has a Type A Interim Municipal Recreation Director's Certificate;
$1,600 per annum — if the director has a Type B Permanent Municipal Recreation Director's Certificate;
$1,200 per annum — if the director has a Type B Interim Municipal Recreation Director's Certificate;
$600 per annum — if the director has no certificate but has been approved by the Minister for the purposes of the grant for that year or
$1,400 per annum — if the director has no certificate but has, prior to the 31st day of December, 1964 been approved by the Minister for the purpose of the grants that year.

b) 33⅓ per cent of the salary of each person employed for the purpose of program leadership or secretarial service to a maximum of $500 for each person so employed.

c) 25 per cent of the approved maintenance and operating costs for the year to a maximum of $1,000.

d) The total grant is subject to the following maxima:

POPULATION OF MUNICIPALITY

PURPOSE	under 25,000	25,000 but under 75,000	75,000 but under 200,000	200,000 or more
SALARIES	$5,000	$8,000	$11,000	$14,000
For all purposes including salaries	$6,000	$9,000	$12,000	$15,000

The Minister may approve a special grant not exceeding $5,000 for a program of recreation conducted in territory without municipal organization or on an Indian reserve.

Reference

The Ministry of Culture and Recreation Act, 1974, O. Reg. 653 R.R.O. 1980.

Further Information

Assistant Deputy Minister
Community Programs, Sport and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of Section).

2
COMMUNITY RECREATION CENTRES

Assistance towards

The erection, alteration, extension, acquisition by purchase, lease or otherwise, or the renovation of a community recreation centre. Community recreation centres include:

1) Community hall
2) Outdoor playing field for multiple activities
3) Regulation size tennis courts and amenities as approved by the Minister
4) Indoor and outdoor swimming pool
5) Snow skiing facility (not cross country ski trails)
6) Outdoor or indoor skating arena suitable for use by the public in the community
7) Fun fitness trails and facilities
8) Gymnasium
9) Cultural centre — to include an auditorium, art gallery, facilities for performance of visual and creative arts.

Eligible Recipients

Any municipality (or group of municipalities), boards with jurisdiction in territory without municipal organization (e.g. boards of education, approved corporations, local service boards, council of an Indian band).

(Boards of education in organized areas are only eligible for assistance after April 1, 1975 to centres previously established).

Conditions and Procedures

1) Municipality, band or board must pass a by-law (or resolution) providing for the establishment, maintenance and operation of one or more community recreation centres.
2) Property must be owned, leased or controlled by agreement subject to Minister's approval.
3) Ministerial approval of the project must be obtained before its commencement (if buildings involved, plans, specifications prepared by architect or professional engineer required).
4) Application for grant must be accompanied by statement of estimated cost, stage of completion, and copy of the by-law or resolution providing for the establishment of the community recreation centre.
5) Application for payment of a capital grant shall be made to the Minister within three years after the expenditure of the amounts applied for.
6) A municipality may appoint annually a committee of management consisting of at least three members. If there are five or more members, at least two must be members of council. All members must be eligible for council.
7) The assistance to Indian bands and localities without municipal organization is on such terms as the Minister determines.

Basis of Assistance

25 per cent of approved costs up to $75,000 maximum per facility. Where there is an agreement for the joint establishment of a community recreation centre each municipality is eligible for the above proportion of its contribution.

The Minister may approve payments of up to 50 per cent of approved costs up to $150,000 maximum on a building project which would place an undue financial burden on a municipality.

Reference

Community Recreation Centres Act, 1974, O. Reg. 236/75.

Further Information

Assistant Deputy Minister
Community Programs, Sports and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES — COMMUNITY PROGRAMS, MINISTRY OF TOURISM AND RECREATION

Northwestern Region

Regional Manager
1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255
Serves: District of Thunder Bay.

District Office
District Supervisor
P.O. Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271
Serves: Dryden, Surrounding Area, Northern and Isolated Communities.

Northeastern Region

Regional Manager
215 Oak Street East, 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821
Serves: Districts of Muskoka, Nipissing, Parry Sound, North Bay and Timiskaming South.

District Office
Field Consultant
199 Larch Street, Sudbury, Ontario P3E 5P9
Phone: (705) 675-4346
Serves: Sudbury, Manitoulin, North Shore and Mississauga Reserve.

District Office
District Supervisor
390 Bay Street, 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751
Serves: Sault Ste. Marie, Algoma.

District Office
Field Consultant
22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117
Serves: Cochrane, Timiskaming and Timmins.

Eastern Region

Regional Manager
Rideau Trust Building, Room 1116
1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3721-3725-3728
Serves: City of Ottawa, Nepean, March, Goulbourne, Rideau, West Carleton Township, Town of Vanier, Cumberland and Gloucester Townships, Prescott, Russell and Glengarry, Stormont, Dundas, Lanark and Renfrew, and Francophones in Cornwall.
District Office
Field Consultant
1055 Princess Street, Suite 204
Kingston, Ontario K7L 5T3
Phone: (613) 547-2235
Serves: Counties of Frontenac, Lennox and Addington, Leeds and South Grenville.
District Office
District Supervisor
280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-5377
Serves: Hastings and Prince Edward County, Kingston and Belleville.

Southwestern Region

Regional Manager
495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947
Serves: Middlesex, Perth, Huron, Lambton, Oxford and Elgin Counties.
District Office
Field Consultant
250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 1J2
Phone: (519) 256-4919
Serves: Windsor, Essex County, Kent.
District Office
Field Consultant
427-10th Avenue
Hanover, Ontario N4N 1P8
Phone: (807) 364-1626
Serves: Grey and Bruce Counties, Huron.

Central West Region

Regional Manager
119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229
Serves: Hamilton, Ancaster, Dundas, Flamborough, Stoney Creek, Townships of Glanbrook and Halton.
District Office
District Supervisor
55 Erb Street East, Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520
Serves: Regional Municipalities of Waterloo, Wellington, Dufferin.
District Office
District Supervisor
71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 686-6472
Serves: Cities of St. Catharines, Niagara Falls, Port Colbourne, Thorold and Welland, Regional Municipality of Haldimand-Norfolk, Towns of Grimsby, Pelham, Fort Erie, Niagara-on-the-Lake and Lincoln, and Townships of West Lincoln and Wainfleet.

Central East Region

Regional Manager
700 Bay Street, 8th Floor
Toronto, Ontario M5G 1Z6
Phone: (416) 965-0283
Serves: Metropolitan Toronto, Borough of York, City of North York, Caledon, Peel, Borough of Etobicoke, East York and Scarborough.
District Office
District Supervisor
113 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301
Serves: York, Simcoe, and Muskoka.
District Office
District Supervisor
305 Stewart Street
Peterborough, Ontario K9J 3N2
Phone: (705) 748-3711
Serves: Peterborough, Haliburton County, Victoria, Northumberland, Regional Durham.

1
ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

a) The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.
b) Work on which a claim is being made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
   1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
   2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
   3) a declaration of the treasurer that the statement is correct; and
   4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee).
d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road construction and maintenance under ordinary conditions;
80 per cent of bridge and culvert construction and maintenance under ordinary conditions; up to 80 per cent of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100 per cent of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; up to 80 per cent for bridges and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980. The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2
SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

a) A suburban roads commission must be appointed.
b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance:

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

3
KING'S HIGHWAY CONNECTING LINKS

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

i) The cost of construction in cities and separated towns.
ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500:

   90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.

c) Where the highway is in a separated town or city:

   75 per cent of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

4
DEVELOPMENT ROADS

Assistance towards

The construction and maintenance of a road or proposed road which, because of the requirements of traffic, the Minister of Transportation and Communications considers should be constructed, improved or maintained to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

5
LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

6
STATUTE LABOUR BOARDS AND GROUPS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 percent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980. The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

7
SIDEWALKS ON KING'S HIGHWAY OR COUNTY ROAD

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

8
MUNICIPAL TRANSPORTATION PLANNING

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM — Director, Policy Planning Branch
Phone: (416) 248-3638
TRAFFIC OPERATIONS — Manager, Traffic Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager, Transit Office
Phone: (416) 248-3785
ROADS — Manager, Municipal Roads Office
Phone: (416) 248-3621
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8

9
MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

a) Subway construction
b) Transit capital
c) The operation of a public transportation system
d) The capital and operating costs of public transit for the physically disabled
e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

a) Assistance for subway construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
c) The assistance available for transit for the physically disabled is detailed in a Guide to Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

a) 75 per cent of the subway construction expenditures property chargeable to subway construction.
b) 75 per cent of the cost of buses, and transit terminals, etc.
c) Percentage of operating costs based on population.
d) 50 per cent of all costs, both capital and operating, for transit for the physically disabled.
e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
f) 90 per cent of capital costs, including infrastructure, for trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Transit Office,
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10
AIRPORTS

Assistance towards

a) The cost of constructon of municipal airports (funding in part via B.I.L.D. program).
b) The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.
50 per cent of maintenance costs up to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager, Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325-7186

1
ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

1) for municipalities under 20,000 population
2) for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:
The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
Room 501, 5th Floor, Frost Building South
Queen's Park, Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

1
PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT

Assistance towards

Payments-in-lieu of business taxes on:
a) lands owned by and vested in Ontario Hydro;
b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons for commercial purposes or rented land not presently required for Ontario Hydro purposes.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2
PAYMENTS-IN-LIEU OF TAXES — GENERATING AND TRANSFORMER STATIONS

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not in operation.

Eligible Recipients

All municipalities.

Conditions and Procedures

The assessment is to be based on $86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

3
PAYMENTS-IN-LIEU OF TAXES — LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:
a) lands owned by and vested in Ontario Hyrdo,

b) buildings used exclusively for executive and administrative purposes and owned by and vested in Ontario Hydro, or
c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

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1)	A Guide for the Municipal Auditors in Ontario	*	$3.00
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3)	Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	**	Free
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